

INVITATION TO BID

PURCHASE REQUEST NO: 9-25-02-0407

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
Delivery Term: 15 Working Days upon receipt of P.O					
1	200	pcs	3 way stop cock	_____	_____
2	120	rolls	Absorbent Cotton 400g	_____	_____
3	100	pcs	Adhesive Plaster 4x5 Cloth Type Brown Box of 4	_____	_____
4	600	pcs	Adhesive Tape Hypoallergenic 1" x 10 yrd	_____	_____
5	60	pcs	Arm Sling Adult	_____	_____
6	300	pcs	Asepto Syringe	_____	_____
7	500	pcs	Diaper Adult (Large)	_____	_____
8	30	pcs	Endotracheal Intubation set with Laryngoscope 7.5	_____	_____
9	100	pcs	Endotracheal Tube 7.5	_____	_____
10	500	pcs	Eye Protector for Newborn Phototherapy	_____	_____
11	1,000	pcs	I.V. Splint medium (Adult)	_____	_____
12	200	pcs	I.V. Splint Small (Newborn)	_____	_____
13	700	pcs	Medicine Cup	_____	_____
14	1,000	pcs	Oxygen Canula (Adult)	_____	_____
15	108	pcs	Poly 0 (Round) Braided Absorbable 36's	_____	_____
16	108	pcs	Poly 2/0 (Round) Taper Absorbable 36's	_____	_____
17	216	pcs	Poly 3/0 Round/ taper braided absorbable 36's	_____	_____
18	250	pcs	Poole Drain Set	_____	_____
19	600	bottles	Povidone 10% 60 ml bottle	_____	_____
20	216	pcs	Silk 3/0 Cutting (Braided Non absorbable Suture Cutting) 36's	_____	_____
21	15,000	pcs	Sterile Alocchol Pads	_____	_____
22	300	pcs	Surgical Blade # 10	_____	_____
23	300	pcs	Surgical Blade # 11	_____	_____
24	100	pcs	Surgical Skin Stapler # 35	_____	_____
25	500	pcs	Underpads	_____	_____

Note:

1. Must submit a copy of CPR/CLIDP during the bidding.
2. Must submit a sample of their products offered during the bidding or within seven (7) working days thereafter
3. Product offered must have at least 2 years expiration date from date of delivery.
 Winning supplier must provide a guarantee letter to pull –out and replace near expiry items 3 months prior to expiration date once the delivered items has less than 2 years expiration date from delivery date
4. Valid License to Operate (LTO) issued by the FDA

PURPOSE: For the use of San Carlos City Hospital TOTAL _____

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 9-25-02-0407 **DATE** : February 25, 2025

PURPOSE: FOR THE USE OF SAN CARLOS CITY HOSPITAL

OFFICE : CITY HOSPITAL

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , April 8, 2025

PLACE : BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

	Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)			
:	760,540.00	:	15,210.80	:	38,027.00

TERMS & CONDITIONS

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
 - Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. : Two percent (2%) of the ABC (See above)
 - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. : Two percent (2%) of the ABC (See above)
 - Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)
 - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
 - Bid Securing Declaration
- Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.) P 1,000.00
- Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD

ATTY. MA. CHAT H. DELIMA-CORDERO

**City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE**